



Advanced Blackboard I

Presented by
Betsy McCall



Basic Blackboard Skills Assumed

- Uploading Files
- Posting text-only Announcements
- Accessing the Gradebook and Adding Assignments
- Emailing Students
- Customize Course Shell



To Be Covered

- Setting up a Discussion Board
- Setting up Groups
- Using the Blackboard Equation Editor
- Managing a Discussion on the Discussion Board
- Grading a Discussion

Setting up a Discussion Board

- Two ways to access the Discussion Board
 - From the Communication Link
 - By Adding the Discussion Board Tab
- To access from the Communication Link
 - Communication → Discussion Board

The image displays three sequential screenshots of a course management system interface, illustrating the path to a Discussion Board. The first screenshot shows a sidebar menu with 'Communication' highlighted under 'Course Tools'. A blue arrow points from this link to the second screenshot. The second screenshot shows a 'COMMUNICATIONS' menu with 'Discussion Board' highlighted. A blue arrow points from this link to the third screenshot. The third screenshot shows the 'Discussion Board' page with a 'Forum' section.

Announcements
Syllabus

Course Tools

- Communication
- Course Tools
- Course Map

Control Panel

Refresh

Detail View

BUS CALCULUS II (MATH112-002-84238-AU-2009)

VIEW TODAY

Tue, 10/12/09

Class

Welcome

I will

Prim

Black

Announcements

Collaboration

Discussion Board

Group Pages

Messages

Send Email

BUS CALCULUS II (MATH112-002-84238-AU-2009) > COMMUNICATIONS > DISCUSSION BOARD

Discussion Board

Forum

Setting up a Discussion Board

- To access from the Discussion Board Tab we first have to add it.

- Click on Control Panel
- Select Manage Course Menu
- Add Tool Link
- Select Discussion Board
- Press Submit.

The screenshot shows the 'Control Panel' interface. On the left, a sidebar menu has 'Control Panel' highlighted. The main content area shows a 'Manage Course Menu' section with a table of links. A blue arrow points from the 'Control Panel' menu item to the 'Manage Course Menu' section, and another blue arrow points from the 'Manage Course Menu' section to the 'Add New Area' form below.

Course Tools	
Announcements	Discussion Board
Course Calendar	Collaboration
Staff Information	Digital Dropbox
Tasks	Glossary Manager
Send Email	Messages

Course Options	
Manage Course Menu	Course Copy
Course Design	Import Course Cartridge
Manage Tools	Import Package
Settings	Export Course
Recycle Course	Archive Course

The screenshot shows the 'Manage Course Menu' interface. It has a title 'Manage Course Menu' and a subtitle 'To view changes, refresh the Menu.' Below this, there are buttons for 'Add', 'Content Area', 'Tool Link', 'Course Link', and 'External Link'. A list of items is shown, with 'Announcements' and 'Syllabus' selected. A blue arrow points from the 'Add' button to the 'Add New Area' form below.

Manage Course Menu
To view changes, refresh the Menu.

Add Content Area Tool Link Course Link External Link

- 1 **Announcements**
Announcements
- 2 **Syllabus**
Content Area

The screenshot shows the 'Add New Area' form. It has a title 'Add New Area' and a subtitle 'Set Area Properties'. The 'Type' dropdown menu is open, showing a list of options. 'Discussion Board' is selected. A blue arrow points from the 'Discussion Board' option in the dropdown menu to the 'Submit' button.

Add New Area
Set Area Properties

Type: Discussion Board

Name: _____

Available for Student/Participant users:

Submit
Click Submit to finish. Click Cancel to quit.

- Discussion Board
- Announcements
- Calendar
- Collaboration
- Communications Area
- Course Objectives
- Dictionary / Thesaurus
- Discussion Board
- Dropbox
- Email
- Glossary
- Groups
- Manual
- McGraw-Hill Course Connector
- Messages
- My Grades
- Observer Tools
- Personal Information
- Registration Block
- SoftChalk RESTful Service
- Staff Information
- Tasks
- Tools Area
- WebEx Session Manager

Setting up a Discussion Board

– Returning to the main page you can see the change

– Click on the new Discussion Board link to return to the Discussion Board page.



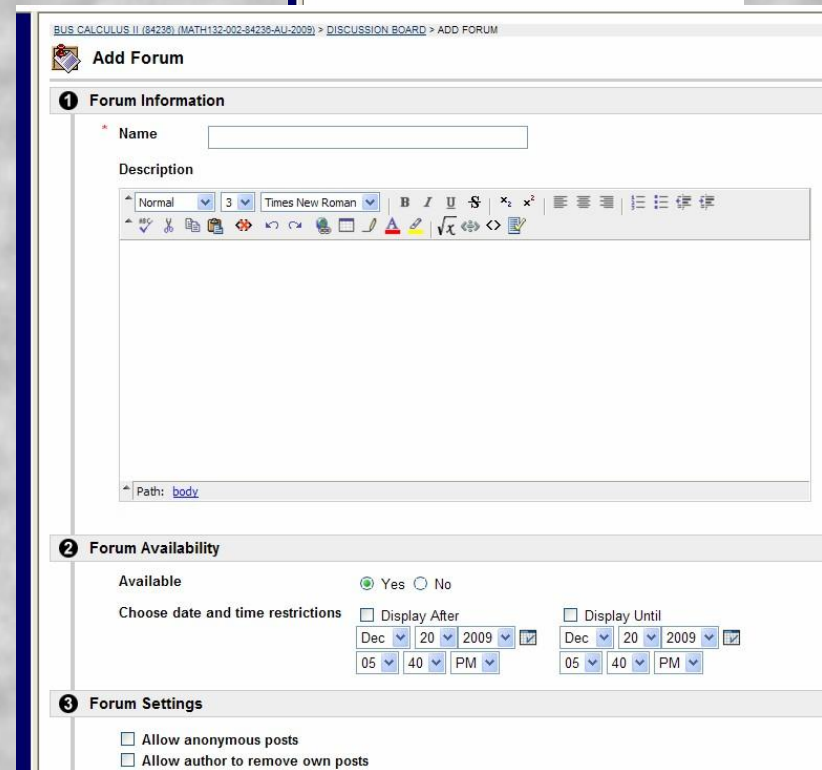
- Making the Discussion Board accessible is required if you want the students to use it.
- Next, we need to add a Forum so that students can post.

Setting up a Discussion Board

- From the Discussion Board page, select Add Forum.



- Three sections
 - Information for name & description
 - Availability
 - Settings



BUS CALCULUS II (84238) (MATH132-002-84238-AU-2009) > DISCUSSION BOARD > ADD FORUM

Add Forum

1 Forum Information

Name

Description

Normal 3 Times New Roman B I U S x: x²

Path: [body](#)

2 Forum Availability

Available Yes No

Choose date and time restrictions Display After Display Until

Dec 20 2009 05 40 PM Dec 20 2009 05 40 PM

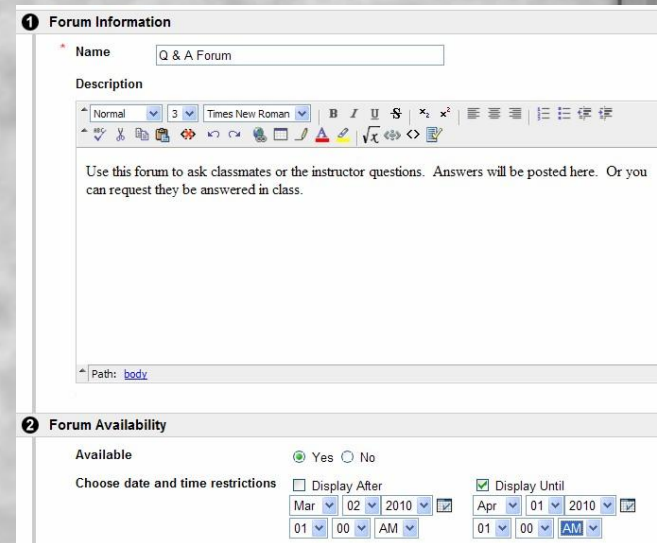
3 Forum Settings

Allow anonymous posts

Allow author to remove own posts

Setting up a Discussion Board

- Choose a name and describe the purpose of the forum.
- Set availability dates. Do you want to delay opening? Do you want to close it before the final exam? You can specify date and time. Check the boxes you want to apply. Check nothing, it will remain open until course deletion.



1 Forum Information

Name:

Description:

Use this forum to ask classmates or the instructor questions. Answers will be posted here. Or you can request they be answered in class.

Path: [body](#)

2 Forum Availability

Available: Yes No

Choose date and time restrictions

Display After

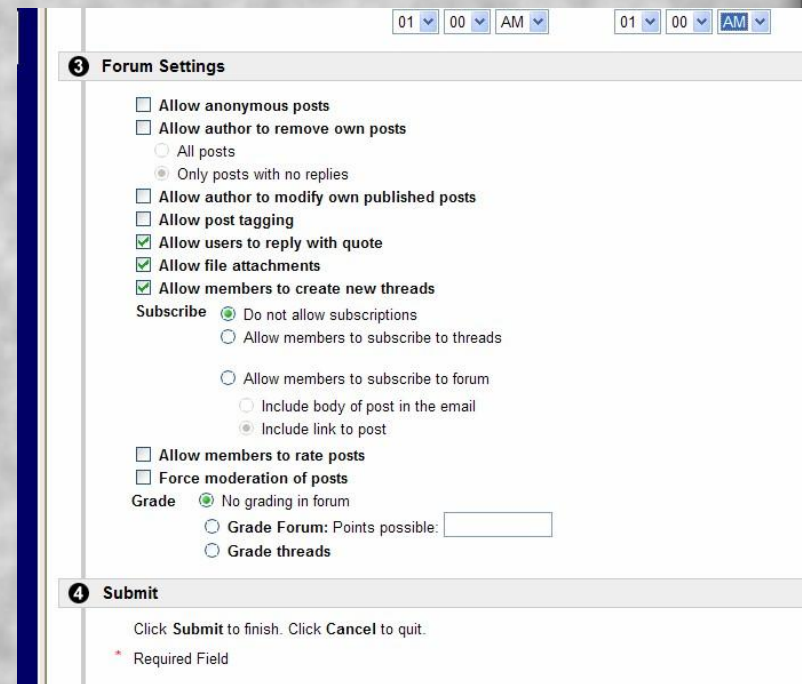
Display Until

Mar 02 2010 01:00 AM

Apr 01 2010 01:00 AM

Setting up a Discussion Board

- Forum Settings allow you a number of customizable options.
 - Deletion?
 - Quote feature?
 - Attachments?
 - Student created threads
 - Receive email on posts?
 - Moderation?
 - Grading?



The screenshot displays a 'Forum Settings' configuration page. At the top right, there are two time selection fields, both set to '01:00 AM'. The main section is titled '3 Forum Settings' and contains the following options:

- Allow anonymous posts
- Allow author to remove own posts
 - All posts
 - Only posts with no replies
- Allow author to modify own published posts
- Allow post tagging
- Allow users to reply with quote
- Allow file attachments
- Allow members to create new threads
- Subscribe Do not allow subscriptions
 - Allow members to subscribe to threads
 - Allow members to subscribe to forum
 - Include body of post in the email
 - Include link to post

- Allow members to rate posts
- Force moderation of posts
- Grade No grading in forum
- Grade Forum: Points possible:
- Grade threads

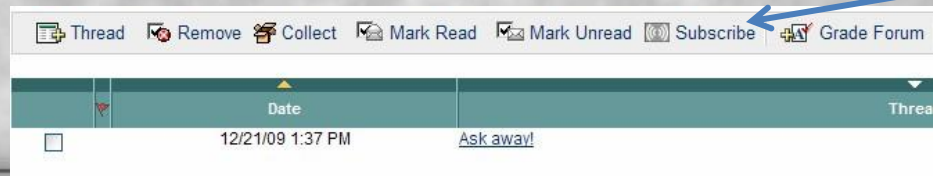
4 Submit

Click **Submit** to finish. Click **Cancel** to quit.

* Required Field

Setting up a Discussion Board

- For discussion boards with little traffic, it is wise to allow subscriptions and to subscribe yourself, especially Q&A discussions.
- It will prevent you from having to check into the board frequently.
- The system will email you when there is a post.
- If you receive the text of the post, you will know whether you need to respond.
- If you activate the subscription feature, a link for subscribing will appear at the top of the forum once you enter it.



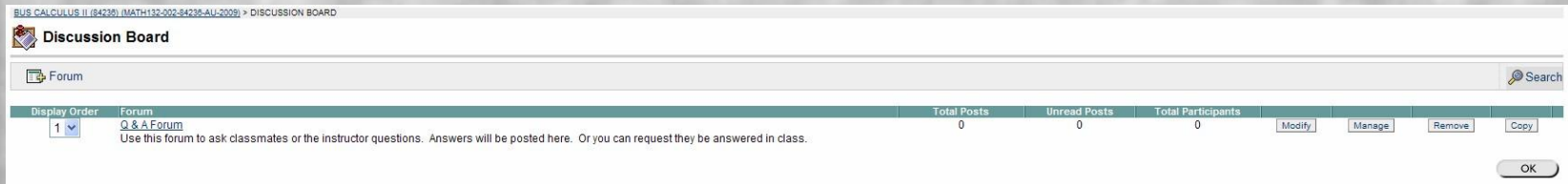


Setting up a Discussion Board

- Some useful features are:
 - Attach graphs, equations, etc. in files rather than attempt to reconstruction on board
 - Subscribe to posts if you don't check frequently to get an email anytime someone does ask a question (low traffic boards only!)
 - Are students required to post, have a word count, or some other easily graded feature? The computer can do this for you.
 - Do you want to read a post before it goes live?

Setting up a Discussion Board

- After you submit, your board will be added to the list.



BUS CALCULUS II (84236) (MATH132-002-84236-AU-2009) > DISCUSSION BOARD

Discussion Board

Forum Search

Display Order	Forum	Total Posts	Unread Posts	Total Participants	Modify	Manage	Remove	Copy
1	Q & A Forum Use this forum to ask classmates or the instructor questions. Answers will be posted here. Or you can request they be answered in class.	0	0	0				

OK

- Modify allows you to change the settings
- Manage to allow others to change the settings
- Remove to delete everything
- Copy to duplicate this forum exactly



Setting up a Discussion Board

- Click on the name to enter the forum.
- You will usually want to add at least one thread to get the students started or to further explain the assignment they are to submit here, or whatever the general purpose is. Remind students often!
- Adding a thread very much like adding a forum, but with fewer options (no date or settings).

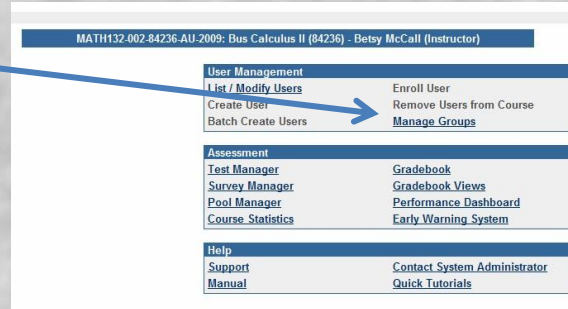


Ideas for Using the Discussion Board

- Submitting assignments for which there is no one right answer
- Assignments that need to be done together or in groups
- Review for final. Perhaps have each student post a detailed solution to one or two problems per section/from the review guide.
- Students won't do it if it's not required!

Setting up Groups

- To set up Groups, click on the Control Panel.
- On the right, select Manage Groups.
- In the beginning no groups are defined. So click on Add Group.



MATH132-002-84236-AU-2009: Bus Calculus II (84236) - Betsy McCall (Instructor)

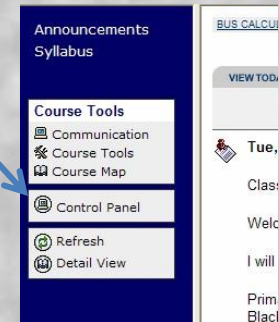
User Management	
List / Modify Users	Enroll User
Create User	Remove Users from Course
Batch Create Users	Manage Groups

Assessment

Test Manager	Gradebook
Survey Manager	Gradebook Views
Pool Manager	Performance Dashboard
Course Statistics	Early Warning System

Help

Support	Contact System Administrator
Manual	Quick Tutorials



Announcements
Syllabus

Course Tools

- Communication
- Course Tools
- Course Map
- Control Panel**
- Refresh
- Detail View

BUS CALCULUS II (84236)

VIEW TODAY

Tue, 10/12/2010 10:00 AM

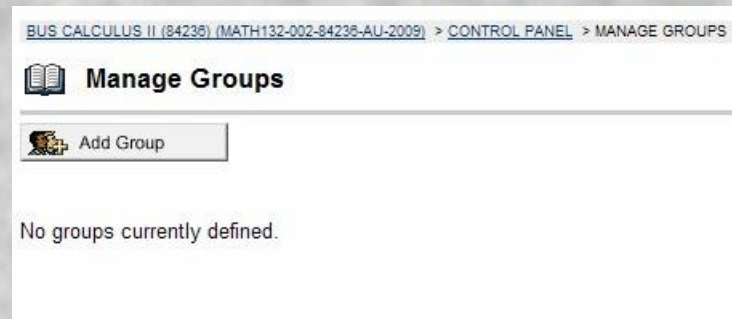
Classroom

Welcome

I will


Print

Blackboard



BUS CALCULUS II (84236) (MATH132-002-84236-AU-2009) > CONTROL PANEL > MANAGE GROUPS

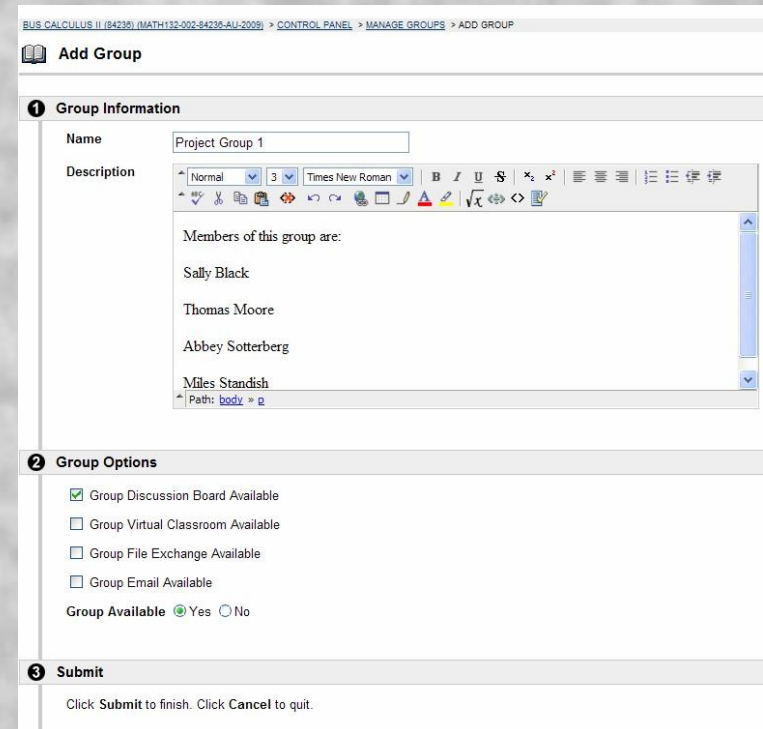
Manage Groups

 Add Group

No groups currently defined.

Setting up Groups

- Enter a name for the group & description.
- It helps to list the group members (we will add these later).
- Check on the options you want to activate.
 - Discussion Board!
 - Virtual Classroom is online white board
 - Email at minimum.




The screenshot shows a web interface for adding a group. The breadcrumb trail is: BUS CALCULUS II (84236) (MATH132-002-84236-AU-2008) > CONTROL PANEL > MANAGE GROUPS > ADD GROUP. The form is titled 'Add Group' and is divided into three sections: 1. Group Information, 2. Group Options, and 3. Submit. In the 'Group Information' section, the 'Name' field contains 'Project Group 1'. The 'Description' field has a rich text editor with a toolbar and contains the text 'Members of this group are:' followed by a list of names: Sally Black, Thomas Moore, Abbey Sotterberg, and Miles Standish. The 'Group Options' section has four checkboxes: 'Group Discussion Board Available' (checked), 'Group Virtual Classroom Available' (unchecked), 'Group File Exchange Available' (unchecked), and 'Group Email Available' (unchecked). Below these is a 'Group Available' section with radio buttons for 'Yes' (selected) and 'No'. The 'Submit' section contains the instruction: 'Click Submit to finish. Click Cancel to quit.'


Setting up Groups

- Continue until you've added all your groups.
- To change the default settings of any group click on Modify.

BUS CALCULUS II (84238) (MATH132-002-84238-AU-2009) > CONTROL PANEL > MANAGE GROUPS

Manage Groups



 **Project Group 1**

Members of this group are:

Sally Black

Thomas Moore


Abbey Sotterberg


Miles Standish

Group Discussion Board

BUS CALCULUS II (84238) (MATH132-002-84238-AU-2009) > CONTROL PANEL > MANAGE GROUPS

Manage Groups



 **Project Group 1**

Members of this group are:



Sally Black


Thomas Moore

Abbey Sotterberg

Miles Standish

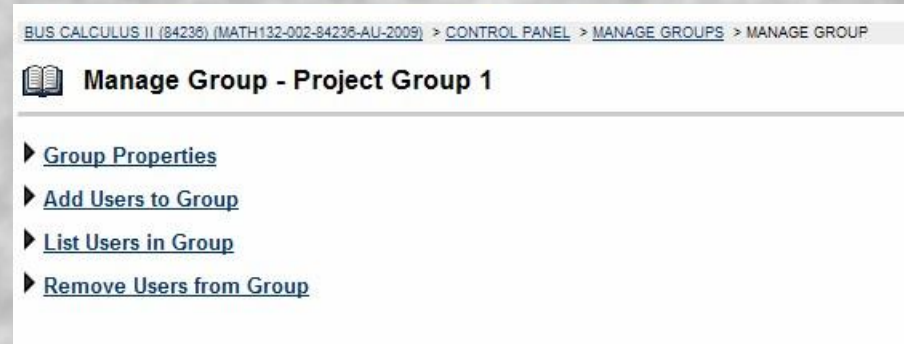
Group Discussion Board



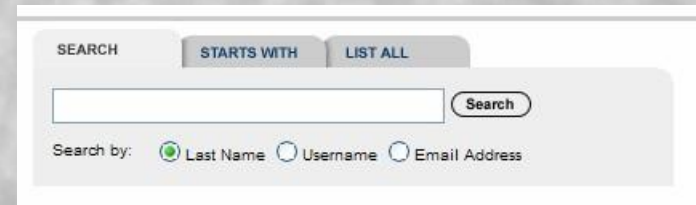
Setting up Groups

- From the Modify screen you will be able to add members, and change settings on the features you installed in the group, like the discussion board.
- Group Properties takes you back to the screen you created the group with. Change those things there, for instance, if you later want to add a discussion board.



Setting up Groups

- The other three commands allow you to see or modify the users in each group, either to list, to add, or subtract.
- We will select Add Users to Group.
- You can search for individual students by name, or see the entire list. For that option, select List All. You may be warned about the number of records, but continue.



A screenshot of a search interface. At the top, there are three tabs: 'SEARCH', 'STARTS WITH', and 'LIST ALL'. Below the tabs is a search input field with a 'Search' button to its right. Underneath the input field, there is a 'Search by:' label followed by three radio button options: 'Last Name' (which is selected), 'Username', and 'Email Address'.

Setting up Groups

- Btw, this is a great place to print a roster that included email addresses (censored!)
- Just click in the boxes to the left of who you want to add to the group. You can see who has access and what type it is on the right.

SEARCH STARTS WITH LIST ALL

Note: Depending on the number of records, this function may take some time to process. Click **List All** to show the list. [List All](#)

11 users located.
Displaying records 1-11.

Add	Name	Username	Email	Role
<input type="checkbox"/>	Cleverly, Matthew			Student
<input type="checkbox"/>	Dorsey, Patrick			Student
<input type="checkbox"/>	Lin, Hsiao-Pei			Student
<input type="checkbox"/>	Loebig, Jacquelyn			Student
<input type="checkbox"/>	McCall, Betsy			Instructor
<input type="checkbox"/>	McGovern, Casey			Student
<input type="checkbox"/>	Pabilona, Denise			Student
<input type="checkbox"/>	Sadler, Shannon			Student
<input type="checkbox"/>	Thies, Megan			Student
<input type="checkbox"/>	Zhang, Ge			Student
<input type="checkbox"/>	ZZ_Access, Instructor			Instructor

Cancel Submit

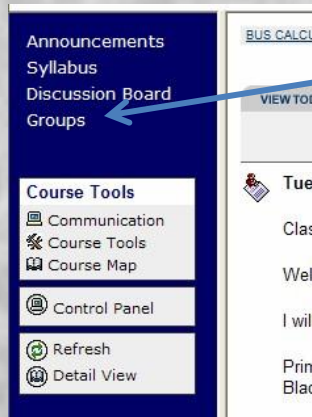


Setting up Groups

- When you've selected everyone to add, hit Submit or OK. Then click on List Users in Group to see the complete list. You will have to go through the same search feature to see the complete list.
- If you are using Groups, you will want to add them to the Menu bar, although as with the Discussion Board, it can be accessed through Communication → Group Pages.

Setting up Groups

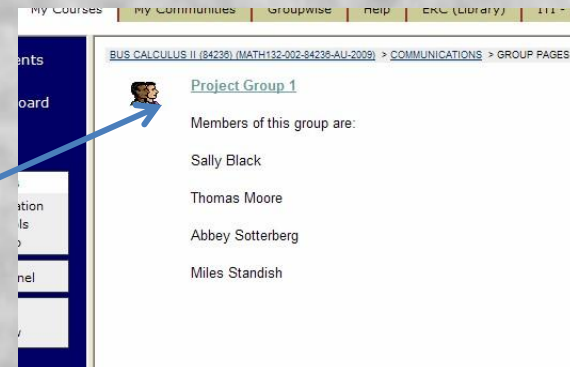
- As with adding the Discussion Board click on
 - Control Panel
 - Manage Course Menu
 - Add Tool Link
 - Select Groups



A screenshot of the 'Add New Area' form in a course management system. The breadcrumb trail at the top reads: 'BUS CALCULUS II (84236) (MATH132-002-84236-AU-2009) > CONTROL PANEL > MANAGE COURSE MENU > ADD NEW AREA'. The form has two main sections: '1 Set Area Properties' and '2 Submit'. In the 'Set Area Properties' section, there are fields for 'Type', 'Name', 'Allow Guest access', 'Allow Observer access', and 'Available for Student/Participant users'. A dropdown menu is open next to the 'Type' field, showing a list of tool categories. The 'Groups' option is selected and highlighted in blue. The 'Submit' section contains a note: '* Required Field' and 'Click **Submit** to finish. Click **Cancel** to quit.'

Setting up Groups

- If you added a discussion board or other features, additional setup may be needed before the students can use it.
- Click on the Groups link and you will be taken to the list of Groups. All those with Instructor access can see any group without explicit access.
- Choose a group & click on it.



Setting up Groups

- Group Page looks like this:

BUS CALCULUS II (84238) (MATH132-002-84238-AU-2009) > COMMUNICATIONS > GROUP PAGES > PROJECT GROUP 1 > GROUP TOOLS

Group Page: Project Group 1

- ▶ [Group Discussion Board](#)
- ▶ **Group Members**

Name	Email
Betsy McCall	
Casey McGovern	
Shannon Sadler	

- Features accessible by the group are listed (here, just the discussion board was activated)
- And the list of group members, together with their emails (censored!)
- The Discussion Board is partially set up, with a default forum available.

BUS CALCULUS II (84238) (MATH132-002-84238-AU-2009) > COMMUNICATIONS > GROUP PAGES > PROJECT GROUP 1 > GROUP DISCUSSION BOARD

Discussion Board

Forum

Display Order	Forum	Total Posts	Unread Posts	Total Participants	Modify	Manage	Remove	Copy
1	Project Group 1	0	0	0				

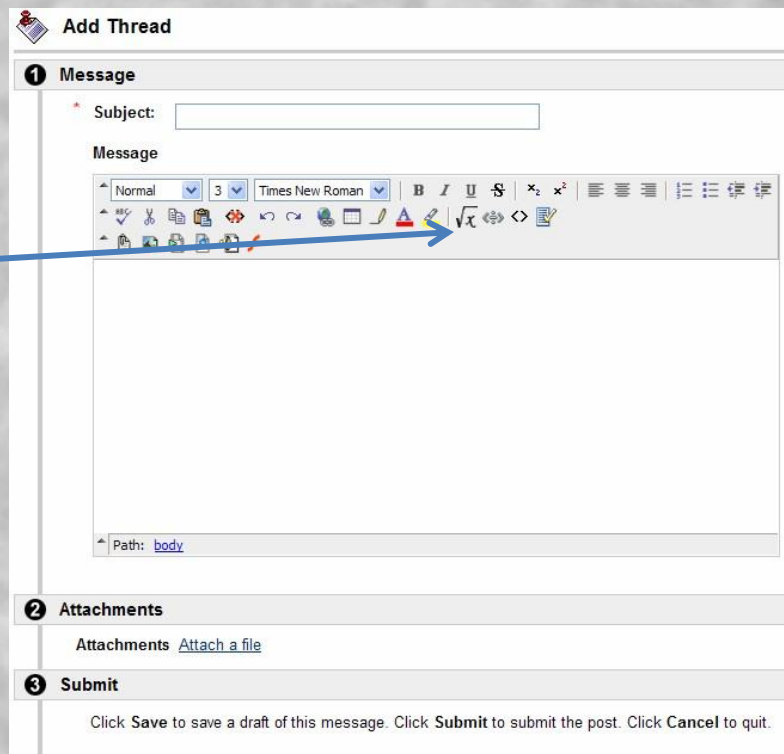


Ideas for Using Groups

- Groups can be as small or as large as you like.
- Groups of faculty & student can be used for secure, archived communication (compliant with FERPA) or assignment submission.
- Group projects or assignments
- Student-led study groups
- Communication among adjuncts or faculty within the department

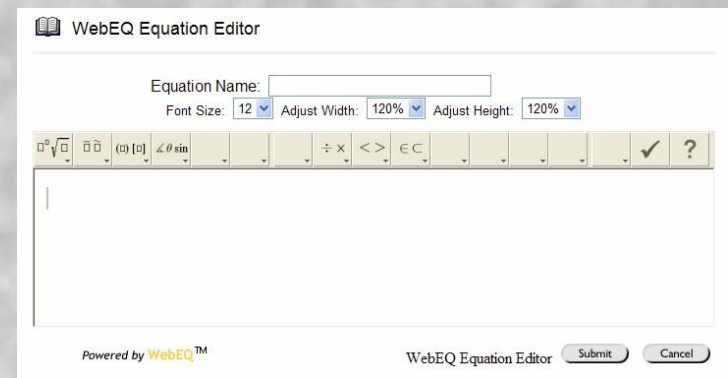
Using the Blackboard Equation Editor

- The Equation Editor in Blackboard can be accessed from most dialogue boxes (though not all).
- The Equation Editor icon is here.
- It is NOT compatible with MathType or Word's Equation Editor.



Using the Blackboard Equation Editor

- The Equation Editor is point and click, but it has some quirks.
- Equations can be named.
- You can specify size.
- Templates must go down first, even for exponents.
- Blank boxes on the template bar have things in them as well.
- Equations always appear on new line.



Using the Blackboard Equation Editor

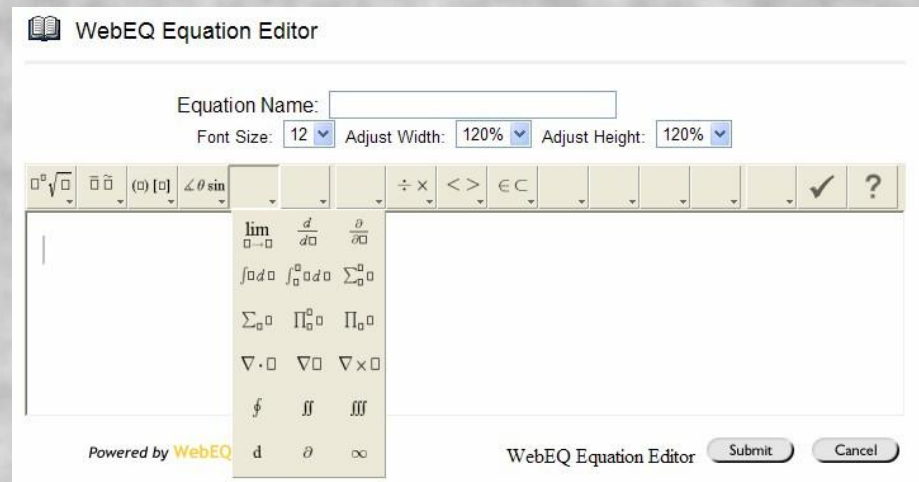
- Type an equation.

$$\int_1^e \frac{3x-1}{3x^2-2x} dx$$

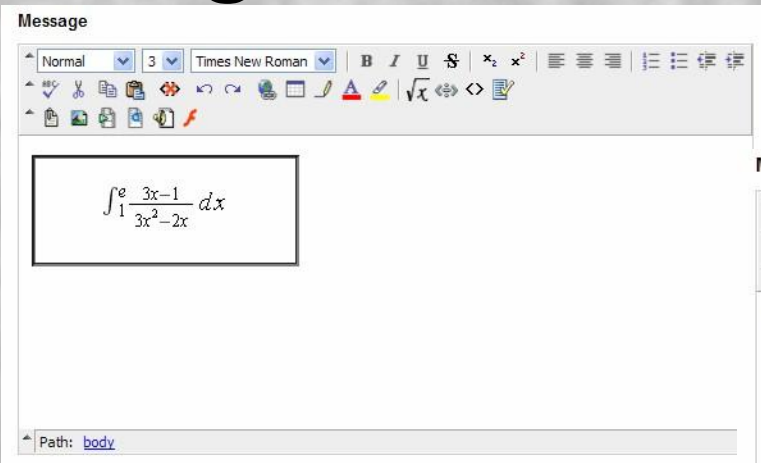
- It's similar to

MathType, except for the exponent template. Delete by backspacing. Then hit submit.

- Unlike MathType, the equation cannot appear in-line.



Using the Blackboard Equation Editor

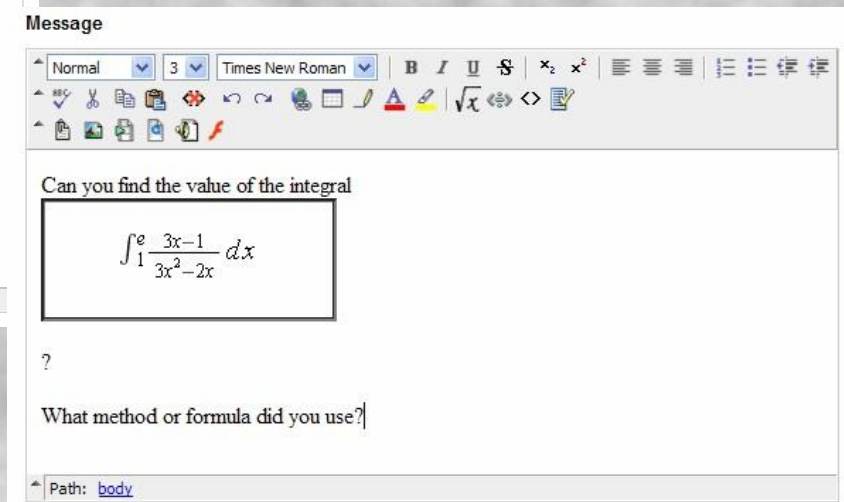


Message

Normal 3 Times New Roman B I U S x₂ x²

$$\int_1^e \frac{3x-1}{3x^2-2x} dx$$

Path: [body](#)



Message

Normal 3 Times New Roman B I U S x₂ x²

Can you find the value of the integral

$$\int_1^e \frac{3x-1}{3x^2-2x} dx$$

?

What method or formula did you use?

Path: [body](#)

- Word questions appropriately to avoid the line breaks.
- Error messages in copying are frequent, and these can't be copied into Word without screen shots.



Using the Blackboard Equation Editor

- When do I have to use the installed Equation Editor?
 - Necessary to post online quizzes with formulas
 - Can be used on the discussion board or in group or forum descriptions
 - Can be use in Announcements
- When can I avoid it?
 - When you can post a Word document as an attachment

Ideas for Using the Blackboard Equation Editor

- Generating online quizzes and practice tests that students can take at home
- Discussing difficult concepts in a discussion board. For example:
 - in a calculus class, when to use substitution and when to use by parts.
 - Or in an algebra class on which kinds of decimals are rational and which irrational.
- Require students to use it to post a problem.



Managing a Discussion

- Having an online discussion is not just for online classes. You can use it to supplement classroom activities and let students talk directly to each other
- Have a single discussion that lasts all quarter, one per exam, or one per week, depending on how much online involvement you expect.
- Have students post problems and explain them to their classmates.



Managing a Discussion

- Clearly spell out what your requirements for the discussion are, both in terms of points, and type & frequency of posts expected.
- Ask students questions to get them started, and encourage students to ask questions of their own.
- Have students do problems together, each student taking one or two steps at a time and then passing it on. Explain their steps.



Managing a Discussion

- Depending on the kind of discussion you want, and how fast you expect it to evolve, faculty will want to participate as well.
- Respond to each student at least once, and always to any question asked of you directly.
- Remember that all comments can be read by everyone.
- For a course with a traditional class, remind students frequently to login and participate.



Managing a Discussion

- Encourage participation by putting topics from the discussion board on in-class quizzes or tests.
- Did you run out of lecture time to get to an in-class assignment? Send it home and let them discuss it online.
- Require good spelling and grammar. There is a spell checker for Blackboard too.
- Discussion concepts students frequently miss.



Grading a Discussion

- Two types of grading.
- Use manual grading if:
 - The discussion grade comes from more than one forum
 - The forum has more than one thing going on in it, maybe there is some graded & not, or two different grades.
- If relationship is 1-to-1, you can use “forum grading” setup under Forum Settings (Add or Modify)


Grading a Discussion

- To use the grade in forum feature, from the discussion board, select Modify next to the forum you wish to grade.
- Under Settings, select Grade Forum and enter the number of points possible.
- Result is grade icon on forum.

3 Forum Settings

- Allow anonymous posts
- Allow author to remove own posts
 - All posts
 - Only posts with no replies
- Allow author to modify own published posts
- Allow post tagging
- Allow users to reply with quote
- Allow file attachments
- Allow members to create new threads
- Subscribe**
 - Do not allow subscriptions
 - Allow members to subscribe to threads
 - Allow members to subscribe to forum
 - Include body of post in the email
 - Include link to post
- Allow members to rate posts
- Force moderation of posts
- Grade**
 - No grading in forum
 - Grade Forum:** Points possible:
 - Grade threads

Forum Search


Display Order	Forum	Topics	Unread Posts	Total Participants	Grade	Modify	Manage	Remove	Copy
1	Seminar #6 Discussion Questions	8	0	8	-	Modify	Manage	Remove	Copy
Post your answers to the Seminar #6 Discussion Questions here.									
2	Seminar #6 Discussion Board	75	0	7		Modify	Manage	Remove	Copy

This board is for your weekly participation posts. NOT for the discussion questions. Here, you can post general math-related questions and additional problems worked out from the textbook to meet your participation requirements for the seminar. The Baker College participation requirement is for students to participate in the discussion boards on at least 6 of 7 days to receive full credit, and two times per day (that's a total of 10 posts per seminar).

A good strategy for using this board is to post a problem and start it, then pass it on to another student who will complete a couple more steps and who will then pass it on again until it is complete.

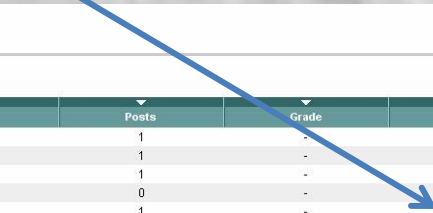
Grading a Discussion

- Click on the grade icon to get a list of students and the number of posts.

 **Grade Forum Users**

Select the Grade button to view a user's posts and assign a grade for this forum **Points possible:** 32

Last Name	First Name	Username	Posts	Grade
COLLINS	JESSICA		1	Grade
GROCE	JOSHUA		1	Grade
HARDING	KASEY		1	Grade
JACKSON	VINCENT		0	Grade
MCCALLUM	REBECCA		1	Grade
MILLER	EMILY		1	Grade
RADZIBON	REBECCA		0	Grade
TATE	CURTIS		1	Grade
TURNER	LORIALYN		1	Grade



- To enter grades, and see a list of posts for that student, click on the grade icon next to their names.
- Students with more than one post will be collected in one place.

Grading a Discussion

- Review posts and enter grade at top.
- Score will appear in gradebook with name of forum.

Thread Grade: LYNN KLIM

Grade: Points possible: 30

Filter Author Status Read Status

Sort by in Order

Thread: Quadratic Functions
Post: [RE: Quadratic Functions](#)
Author: LYNN KLIM **Posted Date:** October 30, 2009 10:15 AM
Status: Published

Author: BETSY MCCALL
Date: Sunday, September 6, 2009 7:14:58 PM EDT
Subject: Quadratic Functions

What are quadratic functions? Give some examples. What kinds of problems tend to generate quadratic functions? What are some solution methods for quadratics?

Lynn:
A quadratic function is one containing a term with an exponent of two and no term with a higher power. Example $X^2-7X+10=0$. A solution would be the Zero Product Principle, if the product of two algebraic expressions is zero, then

Thread: Question about Exam? Betsy
Post: [RE: Question about Exam? Betsy](#)
Author: LYNN KLIM **Posted Date:** October 31, 2009 9:20 AM
Status: Published

Author: BETSY MCCALL
Date: Thursday, October 29, 2009 8:56:35 PM EDT
Subject: RE: Question about Exam? Betsy

Author: BRANDY GRAHAM
Date: Thursday, October 29, 2009 12:25:40 PM EDT

Grading a Discussion

- To grade manually, click on the forum you wish to grade. The list of threads appears:

INTRODUCTORY ALGEBRA - MTH111-F2009-9099.012 (MTH111-F2009-9099.012) > DISCUSSION BOARD > COURSE DISCUSSIONS: SEMINAR #5 DISCUSSION BOARD

Course Discussions: Seminar #5 Discussion Board Tree View List View

Thread Remove Collect Mark Read Mark Unread Change Status to: Published

	Date	Thread	Author	Status	Unread Posts	Total Posts
<input type="checkbox"/>	10/28/09 8:58 PM	Review Exercises - Icy Clark	ICY CLARK	Published	0	1
<input type="checkbox"/>	10/28/09 7:15 PM	Chapter 5 review:	WHITNEY THORSEN	Published	0	2
<input type="checkbox"/>	10/27/09 1:48 PM	Re: Using Negative Exponents	LYNN KLIM	Published	0	6
<input type="checkbox"/>	10/26/09 11:26 PM	Problem from Chapter Review	JACQUELINE WEIER	Published	0	2
<input type="checkbox"/>	10/26/09 10:00 PM	Review Exercises	WHITNEY THORSEN	Published	0	4
<input type="checkbox"/>	10/26/09 8:39 PM	Study Tips - Icy Clark	ICY CLARK	Published	0	5
<input type="checkbox"/>	10/26/09 8:38 PM	How to Simplify - Icy Clark	ICY CLARK	Published	0	1
<input type="checkbox"/>	10/26/09 8:37 PM	The difference - Icy Clark	ICY CLARK	Published	0	7
<input type="checkbox"/>	10/26/09 7:26 PM	Homework Problem 5.6	BRANDY GRAHAM	Published	0	4
<input type="checkbox"/>	10/25/09 7:55 PM	Problem from 5.5	JACQUELINE WEIER	Published	0	2
<input type="checkbox"/>	10/25/09 7:52 PM	Problem from 5.4	JACQUELINE WEIER	Published	0	4
<input type="checkbox"/>	10/25/09 10:31 AM	A graph tip for a Polynomial	LYNN KLIM	Published	0	5
<input type="checkbox"/>	10/24/09 7:13 PM	The Power Rule:	WHITNEY THORSEN	Published	0	5
<input type="checkbox"/>	10/23/09 8:05 PM	Class	ALLISON CASLER	Published	0	7
<input type="checkbox"/>	10/22/09 9:41 AM	Week 5	BRANDY GRAHAM	Published	0	13
<input type="checkbox"/>	9/6/09 7:16 PM	Polynomials	PETSY MCCALL	Published	0	15

Items Per Page 25 Display Published

- Press Go next to Select All and Collect.

Grading a Discussion

Collection: Seminar #5 Discussion Board

Print Mark Read Mark Unread

Filter Author Status Read Status

Select All Date Order

Thread: JACQUELINE WEIER
Post: RE: LISA BLACKSHEAR
Author: LYNN KLIM
TARAH POMEROY
WHITNEY THORSEN

Posted Date: October 28, 2009 11:53 PM
Status: Published

Author: TARAH POMEROY
Date: Wednesday, October 28, 2009 9:57:21 PM EDT
Subject: RE: Study Tips-Icy Clark

Jacqueline: That is an excellent tip icy. I have found those pages to be very helpful. I look over those pages before I take weekly chapter quizzes. They are an excellent source for review

Tarah doing the chapter review exercises do help a great deal, they are helpful and you are able to check your answers to see how you did

Betsy: The review exercises are also good because you may be given very general directions, and have to combine concepts from several sections. If the directions say "Factor", they won't say which method you need to use, for instar is similar to what you will see on a test or quiz.

Thread: Re: Using Negative Exponents
Post: [Re: Using Negative Exponents](#)
Author: BETSY MCCALL

Posted Date: October 28, 2009 11:49 PM
Status: Published

Author: JACQUELINE WEIER
Date: Wednesday, October 28, 2009 8:31:59 PM EDT
Subject: Re: Using Negative Exponents

- Sort in ascending or descending order.
- Collect all the posts, or collect posts by author.
- For grading, collect posts by author.



Grading a Discussion

- The Collect feature can work in individual threads (just check one thread instead of Select All).
- Repeat for each thread that needs graded, and combine the scores into a single grade.
- Add these scores to the gradebook as usual.
- You will need to create your own gradebook item.



Criteria to use in Grading a Discussion

- Have a minimum number of posts required
- Set a deadline for when the first post needs to be made (to get the discussion started)
- Require posts be spread out over a certain number of days (too keep the discussion going)
- Require a minimum content standard (more substance, than “thanks” or “I agree”).
- Establish a grading rubric based on quality



Tips for Grading Discussions

- Establish your grading rubric early and highlight requirements for the discussion
- Provide suggestions on the type of posts that will score highly on the rubric
- Provide examples of the type of posts that will score poorly
- Establish policy about attachments & use of the Equation Editor (for math/sci courses)
- Expect students to proof before posting



Practice Your Skills!

- If you don't feel confident working with your live courses, try playing with your Blackboard courses that are already closed.
- Keep your skills up! If you don't use them now, you will forget them by next quarter.
- Review! I will post this presentation online at <http://www.betsymccall.net>. Click on Presentations for the list.



For Advanced Blackboard II

- Adding links and images to announcements
- Online tests and quizzes
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- Virtual classroom: white board and chat.
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