



ENG102 – Composition II

Grading Scale

Letter Grade	Percentage	Points Needed		Letter Grade	Percentage	Points Needed
A	100 - 93%	930 - 1000		C	77 - 72%	720 - 779
A-	92 - 90%	900 - 929		C-	71 - 70%	700 - 719
B+	89 - 88%	880 - 899		D+	69 - 68%	680 - 699
B	87 - 82%	820 - 879		D	67 - 62%	620 - 679
B-	81 - 80%	800 - 819		D-	61 - 60%	600 - 619
C+	79 - 78%	780 - 799		F	59 - 0%	0 - 599

The actual points earned throughout this course will determine the student's grade. Students must earn the minimum points associated with the letter grade to earn the grade. Consequently, points will not be rounded up to the next highest grade.

Assignment Summary

Seminar 1		
Assignment	Due Day	Points
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Introduction to the Class</i>	<i>Friday</i>	<i>Part of Participation</i>
<i>Homework</i>	<i>Saturday</i>	<i>20</i>
<i>Synthesis Rough Draft</i>	<i>Wednesday</i>	<i>10</i>
<i>Quiz 1 (APA)</i>	<i>Wednesday</i>	<i>20</i>
Seminar 2		
Assignment	Due Day	Points
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Homework</i>	<i>Saturday</i>	<i>20</i>
<i>Peer Review</i>	<i>Saturday</i>	<i>20</i>
<i>Synthesis Final Draft</i>	<i>Wednesday</i>	<i>100</i>
<i>Self Assessment</i>	<i>Wednesday</i>	<i>10</i>
<i>Quiz 2 (Subject-Verb Agreement and Capitals)</i>	<i>Wednesday</i>	<i>20</i>

Seminar 3		
Assignment	Due Day	Points
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Homework</i>	<i>Saturday</i>	<i>20</i>
<i>Classical Argument Rough Draft</i>	<i>Wednesday</i>	<i>10</i>
<i>Self Assessment</i>	<i>Wednesday</i>	<i>10</i>
<i>Quiz 3 (Sentence Fragments & Pronouns)</i>	<i>Wednesday</i>	<i>20</i>
Seminar 4		
Assignment	Due Day	Points
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Homework</i>	<i>Saturday</i>	<i>20</i>
<i>Peer Review</i>	<i>Saturday</i>	<i>20</i>
<i>Classical Argument Final Draft</i>	<i>Wednesday</i>	<i>100</i>
<i>Self Assessment</i>	<i>Wednesday</i>	<i>10</i>
<i>Quiz 4 (Commas)</i>	<i>Wednesday</i>	<i>20</i>
Seminar 5		
Assignment	Due Day	Points
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Homework</i>	<i>Saturday</i>	<i>20</i>
<i>Letter of Transmittal</i>	<i>Monday</i>	<i>10</i>
<i>Annotated Bibliography</i>	<i>Wednesday</i>	<i>100</i>
<i>Self Assessment</i>	<i>Wednesday</i>	<i>10</i>
<i>Quiz 5 (Semi-Colons and Apostrophes)</i>	<i>Wednesday</i>	<i>20</i>
Seminar 6		
Assignment	Due Day	Points
<i>Participation</i>	<i>Daily</i>	<i>20</i>
<i>Practical Proposal Rough Draft to peers for review</i>	<i>Friday</i>	<i>Part of Peer Review</i>
<i>Homework</i>	<i>Saturday</i>	<i>20</i>
<i>Peer Review</i>	<i>Saturday</i>	<i>20</i>
<i>Practical Proposal Final Draft</i>	<i>Wednesday</i>	<i>200</i>
<i>Self Assessment</i>	<i>Wednesday</i>	<i>10</i>
<i>Quiz 6 (Quotation Marks & Spelling)</i>	<i>Wednesday</i>	<i>20</i>
Total Points		1,000

Academic Honor Code

There are three possible consequences for violating Baker College's Honor Code. The College may implement any or all of the following: failure of the assignment, failure of the course, expulsion from the College.

Click the link or copy and paste it into your browser for further details.

<http://www.baker.edu/policies/honorcode.cfm>

Baker College subscribes to a third-party plagiarism detection service, and reserves the right to check all student work to verify that it complies with the Academic Honor Code.

Attendance Policy

Attendance is reported on a weekly basis. Attendance is defined as submission of any assignment or discussion board posting. The details of this attendance policy are as follows:

1. A student not attending within the first five days of week one will be dropped from the course.
2. A student not attending within the first five days of any week will be marked absent for the entire week.
3. In the case of excessive absences, the instructor may request that the student be administratively withdrawn from the course.

Participation Policy

Each student is expected to participate in the virtual classroom five days during each seminar week. Baker College strongly encourages students to participate on a daily basis during the course.

Participation is measured on the student's interaction and contribution with the course and other students as demonstrated through active involvement on the virtual classroom discussion board. A student's contribution must add value to the course. A discussion board posting is determined to be of substance by containing information that supplements, contradicts, questions, or furthers discussion on a subject area contained in the course. Additionally, it is expected that student participation reflects critical thinking and good grammar.

Student Handbook and Baker College Policies

Baker College is committed to provide an educational environment that enables you the opportunity to obtain your academic goals. However, the College expects students to conduct themselves in a manner that reflects its mission, purposes, ideals, and values.

All students are required to read, understand, and comply with the policies and responsibilities stated in the Student Handbook. Furthermore, students will respect the rights of others and will treat fellow students, faculty, and staff with good manners and respect.

Click the link or copy and paste it into your browser to access the Student Handbook and other Baker College policies.

<http://www.baker.edu/policies/main.cfm>

TEACH Act and Copyright Policies

The materials found in this course are only for the use of students enrolled in this course for purposes associated with this course and may not be retained or further disseminated.

Click the link or copy and paste it into your browser to access more information regarding the TEACH Act and Copyright Policies.

<https://www.baker.edu/policies/copyright/main.cfm>

ADA Statement

Baker College is committed to addressing the needs of students who meet the criteria for special accommodations. It is the College's policy to comply fully with federal and state laws, including Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA), regarding students with disabilities. Information concerning the College's policies and procedures related to disability can be found in the Student Handbook and on the Baker College web site:

<http://www.baker.edu/departments/academic/counseling/specialneeds.cfm>.

Except under unusual circumstances, the guidelines in this syllabus will not change. However, if any changes are necessary, all changes will be communicated in writing as an addendum to the syllabus.