

### ***Instructional Methods***

lecture, discussion, individual or collaborative activities, and discovery/exploration activities, all of which regularly incorporate the use of TI-Graphing Calculator as either a problem solving tool, an exploration tool, or a verification tool.

### ***Disability Services Policy***

It is Columbus State policy to provide reasonable accommodations to students with disabilities. If you would like to request such accommodations because of a physical, mental, or learning disability, please contact the Department of Disability Services, Franklin Hall room 228, 287-2570 (V/TTY) as soon as possible.

### ***Statement for Academic Assessment***

Columbus State Community College is committed to assessment (measurement) of student achievement of academic outcomes. This process addresses the issues of what you need to learn in your program of study and if you are learning what you need to learn. The assessment program at Columbus State has four specific and interrelated purposes:

1. to improve student academic achievement;
2. to improve teaching strategies;
3. to document successes and identify opportunities for program improvement;
4. to provide evidence for institutional effectiveness.

In class you are assessed and graded on your achievement of the outcomes for this course. You may also be required to participate in broader assessment activities.

### ***Standards and Methods of Evaluation***

Letter grades for the course will be awarded using a 90% - 80% - 70% - 60% scale.

Grades will NOT be "curved", "skewed", or otherwise "inflated" and no retests are to be given.

40% of the total course grade is determined by a comprehensive departmental final exam.

The remaining 60% is determined by your instructor, as follows:

Test 1	15%
Test 2	15%
Test 3	15%
5 Quizzes	15%

### ***Attendance and Make-Up Policy***

Determined by your instructor, as follows:

If you tell me in advance that you will miss a test or a quiz, you can come in the next class day to DH 431 and take it with me. Otherwise, you will get a 0. Alternative arrangements may be made with me in unusual circumstances.

### ***Financial Aid Recipients Please Note***

Columbus State is required by federal law to verify the enrollment of students who participate in Federal Title IV student aid programs and/or who receive educational benefits through the Department of Veteran's Affairs. It is the responsibility of the College to identify students who do not commence attendance or who stop attendance in any course for which they are registered and paid. Non-attendance is reported quarterly by each instructor and results in a student being administratively withdrawn from the class section. Please contact the Financial Aid Office for information regarding the impact of course withdrawals on financial aid eligibility.

Please refer to your "Standards of Satisfactory Progress" or call Financial Aid if you have questions (287-2648).